# **Technology Advisory Committee**

## **Meeting Minutes**

# February 13, 2013

The Technology Advisory Committee met on February 13, 2013 in City Hall, Council Chambers.

I.	Call to Order				
	The meeting was called to order at 3:30 p.m.				
II.	Roll C	Roll Call			
_x_ Chris Price – Chair _x_ Mike Jamerson Ron Latta			_x_ Jason Tracy _x_ Mark McHolland _x_ Jim Hartsook	Debra Steele Georgia Miller	
Invited Guests:					
Other Attendees: Sean O'Leary, Community IT Executive Stan Gamso, Counsel Andrew Brelage, Smithville Digital					
III.	Review of minutes January 2013 meeting.				
There was no discussion, Jason moved and Mark seconded a motion to approve same. Following unanimous voice vote the minutes were approved.					
IV.	Continuing Business				
	a)	Invoice Review	N		
Counsel's invoice for services was presented for consideration and approval. There being no discussion, Mark moved and Jason seconded, and following voice vote the invoice was approved unanimously for payment.					
	b)	Smithville Upo	date – Andrew Brelage		

Andrew presented the monthly check to the TAC. He also presented the most

recent Commission Summary. (Attached hereto)

He wanted to report that according to the contract with the City after five (5) years the contract was to move to a straight ten (10) percent commission. Discussion was had and the chairman suggested that he, counsel and Andrew try to get a date or dates that work to discuss this.

Smithville has one new agreement for service since the last meeting, that contract is with CRH. The lease includes dark fiber as well as 72 fibers and a renewal of their Inet contract for five (5) years.

Also, he has submitted five (5) new proposals to clients for consideration.

Andrew also reported that from the last meeting he was tasked to determine the relationship with Northern Lights Locate Service and whether the TAC could forgo this service. He reported that Smithville pays for this service to locate the city owned conduit and fiber.

c) City IT Update – S. O'Leary

Sean reported an upgrade inquiry to the audio equipment in City Hall in the Cal Brand meeting room. Some early estimates have been discussed.

The City IT department met for the first time this week.

The park surveillance camera at 9<sup>th</sup> street has been chosen but no installed. The system operates a wireless transmitter. There were discussions about who is to manage and operate the camera; i.e., the cops, the city or Parks & Rec.

- d) Sub-Committee Updates:
  - 1. Wireless sub-committee S. O'Leary
  - 2. Community Portal C. Price/S. O'Leary
  - 3. Routing sub-committee M. Jamerson/M. McHolland
- e) 2013 Strategic Plan C. Price/M. Jamerson
- f) 311 Service for City S. O'Leary

Sean reported that the city will not experience an increase in liability insurance for operating the 311 system as long as the City does not place a call. Further, there are no additional costs to the city to operate the system.

#### V. New Business

- a) Cable Franchise Report S. O'Leary
  - a. Smithville's cable franchise fees were unaccounted for in the draft. Brelage agreed to find the exact amounts paid.
- b) Replacement member for TAC C. Price
  - a. No new information
- c) Code of Conduct Ordinance discussion
  - a. Some members noted their disapproval that an ordinance needed to exist.

#### VI. Call for Public Comments

a) No comments from the public

### VII. Adjournment

There being no further business the meeting was adjourned at 4:48 p.m